

Registered Charity 1002338

# **THE BARNES CHARITABLE TRUST**

Trustees' report and financial statements  
for the year ended 31st December 2013

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## **Barnes Charitable Trust**

Legal and administrative information.  
Registered Charity 1002338

### Contact Details:

Ken Kitchen (Hon. Secretary)  
Kincraig, Stonycroft Drive  
Arnside  
LA5 0EE, Phone 01524762512

### Charity Trustees:

Pete McSweeney (Chairman), (joined March 2013)  
Terry Keefe (vice-Chairman),  
Ann Kitchen (Treasurer),  
Bernard Higgins (left March 2013)  
Helen Caldwell,  
Julia Holroyd, (joined January 2013)  
David Marland,  
Pete Nicholson, (joined March 2013)  
Stewart Platts (left November 2013)  
Andy Pringle.

### Trustees of the Charity:

Sarah Scriven  
Helen Caldwell

Honorary Secretary: Ken Kitchen

Bankers: Barclays Bank, Kendal

Solicitors: Milne Moser, Kendal

Independent Examiners: Ingalls Chartered Accountants, Kendal

The Charity is governed under the Trust Deed of the Late John Barnes.

The Trustees present their Annual Report and financial statements of the Charity for the year ended 31st December 2013. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Trust Deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities published in 2005.

# **The Barnes Charitable Trust**

## **Report of the Trustees for the year ended 31st December 2013**

The Trustees and Officers who served during the year and up to the date of this report are set out on page 3

### **Structure, Governance and Management.**

The Barnes Charitable Trust was founded in 1991 on the death of John Barnes, who for many years was the Headmaster of Earnseat School.

The Trustees meet 7 times a year to discuss work needed to ensure the safety and upkeep of the gardens, orchards and woodlands for the general public.

New Trustees are appointed by the existing Trustees. The welcome pack for new Trustees includes a brief history of the Trust, copies of Trustee Board minutes, a copy of the last three years' Annual Reports and accounts, a copy of the governing Trust Deed and a copy of the Charity Commission's guidance 'The Essential Trustee: What You Need to Know' and 'Charities and Public Benefit'.

All Trustees give of their time freely and no Trustee remuneration was paid in the year.

The Trustees have examined the major strategic and operational risks that the Trust could face and confirm that systems have been put in place to ensure that these risks are kept acceptably small.

### **Objectives and Activities**

The Trust was set up with the following objects.

- 1 Such charitable purposes for the general benefit of the inhabitants of the Civil Parish of Arnside and its neighbourhood for which provision is not made from public rates as the Trustees think fit.
- 2 To provide in the interests of social welfare such leisure, recreational and other facilities as the Trustees shall think fit for the use and benefit of the inhabitants of the Civil Parish of Arnside and its neighbourhood.
- 3 To preserve the aesthetic and architectural values of Ashmeadow House, Arnside, Cumbria and the gardens and Parklands belonging thereto for the benefit of the said inhabitants of the Civil Parish of Arnside and its neighbourhood.

As the Trust had no large reserves of money for many years, (it only had a half share of the interest from the bequest made by John Barnes until the death of his wife, Dorothy,) it was decided to focus on preserving the gardens and woodlands for the enjoyment of the general public. Opening the gardens and woodlands to use by all the village would, it was felt, act in accordance with the objects of the Trust and be financially viable.

## **Investment Policy and Returns**

The Trust has up to this present time had only sufficient income to meet day to day activities. That being the case it was not felt necessary to have an investment policy. This will change in the coming year as the legacy from the original Will becomes available.

## **Achievements and Performance**

A statement of the financial activities for the year is set out on pages 8 - 10

The Trustees of the Barnes Charitable Trust are saddened by the death of Mrs. Dorothy Barnes who passed away at the end of October 2013.

The loss of Mrs. Barnes also serves as a reminder of the substantial debt which Arnside owes to the Barnes family. Through their generosity, residents and visitors can enjoy the peace and beauty of Ashmeadow Woodlands in the heart of the village.

The Trust lost one of the original Trustees, Mr Dennis Bradbury, who died in 2012. Dennis made a significant contribution to the Trust. An information board explaining the history of Ashmeadow, written by Dennis, has been installed on the bothy wall. Our thanks to the Arnside Village Society for their help in providing funding for the manufacture of the board.

2013 has seen other significant changes in the Trustees' personnel. The Trust's much valued Honorary Secretary and Trustee, Bernard Higgins, has left Arnside to be nearer his family in Leicestershire. Bernard will be greatly missed for both his enthusiasm and hard work. This report is a good opportunity to convey our thanks to Bernard and our best wishes for the future. Bernard has provided funds towards the installation of a bench near the war memorial in the woodland.

Ken Kitchen, who is not a trustee, has very kindly offered his services as temporary Honorary Secretary until a new permanent Secretary can be found.

During 2013, the Trust has welcomed three new Trustees, Julia Holroyd, Peter Nicholson and the return of an ex-Chairman of the Trust, Pete McSweeney. The Chairman of the Trust, Terry Keefe handed over the Chairmanship of the Trust to Pete McSweeney during the summer. Terry has accepted the position of Vice-Chairman of the Trust. Thanks to Terry for all his hard work for the Trust during the last 3 years as its chairman. His efforts have been very much appreciated.

## **Ashmeadow Woodlands**

The Trust continues to maintain Ashmeadow Woodlands to a high standard. Our prime objectives are to provide visitors to the woodland with a safe and enjoyable environment. Hundreds of people walk through the woodlands each week for exercise and enjoyment.

We are indebted to the considerable help that we get from our woodland adviser Roger Cartwright and from Tony Riden, the Wildlife Officer from the AONB. Thanks to them we have been able to get a Woodland Improvement Grant. This will help us to carry out our latest 3 year plan for the woodlands which is currently proceeding according to the agreed pattern. We also get help from the AONB volunteers. We usually get at least two full days' work per year from them. During 2012 new contractors were been appointed to help manage the woodland and we are pleased to report that we are very satisfied with their performance so far.

In the early part of 2013 the woodlands did suffer some minor storm damage which has now been cleared. This highlights the importance of not entering the woodlands during stormy weather. Over £3,000 has been spent this year on major tree surgery. There is a potential problem with some flooding around the rear of Ashmeadow House. The owners of the house have agreed to carry out remedial work at no cost to ourselves.

A number of new nest boxes were installed this year. We are pleased to report that quite a few nest boxes, both new and old, have been occupied this year.

The Trust encourages all visitors to the woodlands including responsible dog owners. Most dog owners do behave responsibly and pick up after their dogs. However we would appeal to those who don't, to consider their actions and help to make sure that the woodlands is a pleasant place for everyone to visit.

Unfortunately there has been at least one incidence of vandalism during the summer. The picnic table near the top orchard was damaged by the engraving of initials etc. in the table surface. Luckily we have managed to repair the table and it is now more or less back to its original condition. We will also be undertaking a gradual cleaning and oiling of all the tables and benches in the woodland and walled garden.

A children's notice board has been installed in the triangle near the walled garden – thanks to United Utilities for their help with the funding for this board.

### **Walled Garden**

The wall at the southern end of walled garden had been damaged. It has now been repaired.

The allotments continue to be a success with all plots allocated. Thanks to Julia Holroyd who is managing them.

### **Organised Visits**

The Trust is keen to encourage organised visits to the woodlands. These visits will be led by Trustees who can give an explanation of the history of the woodland and a brief outline of the wildlife that can be seen. Trustees have had some training so that they can lead these visits.

Two organised visits have taken place this year. The Arnside After School Club on the 16th April, and Hambleton School, Selby in June. These visits were hosted by Ann Kitchen & Helen Caldwell respectively. Both visits were very well received by the participants.

On the 5th October there was the annual Arnside Apple Day which was hosted by the AONB team. Visitors were encouraged to visit the two orchards in the Ashmeadow Woodlands. The AONB team estimated that there were about 1,000 visitors to Arnside for the Apple Day. Thanks to Ann Kitchen, Julia Holroyd and Andy Pringle who helped take visitors round our woodlands on the day.

### **Orchards**

Andy Pringle has been on a course to learn about pruning fruit trees. That knowledge will be invaluable for us to be able to maintain our two orchards to a high standard. We have also been fortunate in receiving donations of several new apple trees which are local varieties and also a Hazel Pear to replace those trees which had reached the end of their lives.

## **Financial Review.**

It has been the Trustees' policy to maintain a reserve equal to a year's operating costs if at all possible. This has been achieved.

## **Plans for future activities.**

The Trustees are hoping that the acquisition of the main bequest will enable them to do even more to fulfill the objects of the Trust over the coming year. They will be taking financial advice to make sure the funds are invested wisely and continue to produce sufficient income to satisfy the terms of the Trust. While the priority will be keeping Ashmeadow Woodland open for all to enjoy, it is hoped to make a limited number of grants that satisfy the criteria laid out in the Trust Deeds.

## **Trustees' responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to Charities in England and Wales requires the Trustee(s) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the information included on the charity's website. The Trustees have made every effort to ensure that they have complied with these responsibilities.

Approved by the Trustees on 25/2/2014 and signed on their behalf by: 



Charity Name Barnes Charitable Trust	No (if any) 1002338
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## Receipts and payments accounts

For the period from	Period start date 1 Jan 2013	To	Period end date 31 Dec 2013
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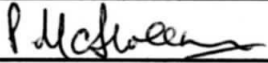
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Allotments	100	0	0	100	90
donations/grants	2,720	0	0	2,720	17
From Executors	56,676	0	0	56,676	5,989
wayleave	5	0	0	5	5
	0	0	0	0	0
<b>Sub total (Gross income for AR)</b>	<b>59,501</b>	<b>0</b>	<b>0</b>	<b>59,501</b>	<b>6,101</b>
<b>A2 Asset and investment sales,</b>					
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>
<b>Total receipts</b>	<b>59,501</b>	<b>0</b>	<b>0</b>	<b>59,501</b>	<b>6,101</b>
<b>A3 Payments</b>					
Woodland advisor	339	0	0	339	1,209
Woodland contractor	1,577	0	0	1,577	1,749
lancaster CC	367	0	0	367	1,009
Materials	798	0	0	798	603
Chapel Hire/website hosting	306	0	0	306	306
Major tree works	3,396	0	0	3,396	3,228
Insurance	701	0	0	701	685
tree course	0	0	0	0	198
Solicitor fees	490	0	0	490	0
<b>Sub total</b>	<b>7,974</b>	<b>0</b>	<b>0</b>	<b>7,974</b>	<b>8,987</b>
<b>A4 Asset and investment purchases,</b>					
	0	0	0	0	0
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>
<b>Total payments</b>	<b>7,974</b>	<b>0</b>	<b>0</b>	<b>7,974</b>	<b>8,987</b>
<b>Net of receipts/(payments)</b>	<b>51,527</b>	<b>0</b>	<b>0</b>	<b>51,527</b>	<b>-2,886</b>
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	9,456	0	0	9,456	12,342
<b>Cash funds this year end</b>	<b>60,983</b>	<b>0</b>	<b>0</b>	<b>60,983</b>	<b>9,456</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowmen t funds to nearest £
<b>B1 Cash funds</b>	in bank account	60,983	0	0
		0	0	0
		0	0	0
	<b>Total cash funds</b>	<b>60,983</b>	<b>0</b>	<b>0</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowmen t funds to nearest £
<b>B2 Other monetary assets</b>	Details	0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Ashmeadow Woodland	Unrestricted funds	0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0
			0	0

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Woodland contractor fees	Unrestricted funds	311	
	Grant to AONB	Unrestricted funds	50	
			0	
			0	
			0	
Signed by two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		PETE MCSWEENEY	25/02/2014	
		ANN KITCHEN	25/02/2014	

## 1. Accounting Policies

### Notes to the accounts

#### (a) Basis of preparation

The financial statements have been prepared on the Charity Commission Pro-forma 16a in accordance with the instructions given on the Charity Commission form cc16btext

#### (b) Funds structure

The Charity gets most of its funds from the Trust set up in the Will of the Late John Barnes. Some grants have been obtained and a small amount of money comes from donations and the rental of the Allotments.

## **Independent Examiner's report to the trustees of The Barnes Charitable Trust**

I report on the accounts of the Trust for the year ended 31 December 2013 set out on pages 8 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

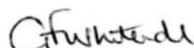
### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Gerard Whiteside FCA**  
**Ingalls (Kendal) Limited**  
Chartered Accountants  
Libra House  
Murley Moss Business Village  
Oxenholme Road  
Kendal  
LA9 7RL

4 March 2014